



**EL CENTRO REGIONAL MEDICAL CENTER
BOARD OF TRUSTEES - REGULAR MEETING**

**TUESDAY, DECEMBER 22, 2015
5:30 PM**

**EDUCATION BUILDING 1, 1262-1 POPLAR,
EL CENTRO, CA**

PRESIDENT: Amanda Brooke

MEMBERS: Oliver Alvarado, Joe Picazo, Jr., Cheryl Viegas-Walker, Efrain Silva
Douglas Juarez, M.D.-Chief of Staff/Ex Officio

HOSPITAL CEO: Tomas Virgen

CLERK: Carmen S. Woolf

ATTORNEY: Elizabeth Balfour

This is a public meeting. If there is an item on the agenda on which you wish to be heard, please come forward to the microphone. Address yourself to the president, stating your name and address for the record. Persons wishing to address the Board are not required to identify themselves (Gov't. Code § 54953.3); however, this information assists the Board by ensuring that all persons wishing to address the Board are recognized and it assists the Board Executive Secretary in preparing the Board meeting minutes. The president reserves the right to place a time limit on each person asking to be heard. If you wish to address the board concerning any other matter within the board's jurisdiction, you may do so during the public comment portion of the agenda.

OPEN SESSION AGENDA

ROLL CALL:

PLEDGE OF ALLEGIANCE:

1 Min.

PUBLIC COMMENTS: Any member of the public wishing to address this body concerning matters within its jurisdiction may do so at this time. The President reserves the right to place a time limit on each presentation. Three minutes allowed per speaker w/cumulative total of 15 min. per group. 5 Min.

BOARD MEMBER COMMENTS:

5 Min.

CONSENT AGENDA: *(Items 1-7)*

5 Min.

All items appearing here will be acted upon for approval by one motion, without discussion. Should any Board member or other person request that any item be considered separately, that item will be taken up at a time as determined by the President.

1. Approval of Board of Trustees Minutes of Regular Meeting of November 24, 2015, Minutes of Adjourned Regular Meeting of December 1, 2015 (4:30 p.m.), and Minutes of Adjourned Regular Meeting of December 1, 2015 (5:00 p.m.)
2. Approval of Triennial Review Policy: Table of Contents Clinical Process Manual *(Personnel)*
3. Approval of Triennial Review of Policy: Communications Policy *(Personnel)*
4. Approval of Revised Policy: Management of Interpretation and Translation Services *(Personnel)*
5. Approval of New Policy: Antimicrobial Stewardship Program Policy *(Personnel)*

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6. Approval of New Policy: Gross Description Reporting (*Personnel*)
7. Approval of New Policy: Processing Routine Surgical Specimens on VIP Tissue Processor (*Personnel*)

BOARD COMMITTEE REPORTS

PERSONNEL & POLICY COMMITTEE REPORT, Joe Picazo, Chair 10 Min.

PLANNING & PUBLIC RELATIONS COMMITTEE REPORT, Oliver Alvarado, Chair 10 Min.

FINANCE COMMITTEE REPORT, Joe Picazo, Chair 10 Min.

8. Presentation of 3rd Quarter Investment Report from UBS Financial – Information
9. Approval of November 2015 Monthly and Year-to-Date Financial Statements
10. Approval of Equipment Declared Surplus List and Resolution
11. Discussion of City Administration Fee Assessed to El Centro Regional Medical Center - **Information Only**
12. Approval of Renewal of Hospital Service Agreement with Specialists On-Call Service
13. Approval of Heffernan Memorial Healthcare District Services Agreement
14. Approval of Rural Health Clinic Staffing and Management Agreement Between Rady Children's Hospital-San Diego d/b/a Rady Children's Specialists of San Diego and El Centro Regional Medical Center
15. Approval of Tele-Neurology Agreement with UCSD (Program)

INFORMATIONAL ITEMS:

16. Check Register – November 2015 (*circulated at Board mtg.*) - **Information**
17. Monthly Human Resources Statistical Update – **Information** (*Personnel*)
18. Foundation/Volunteer Quarterly Director Report – **Information** (*Planning*)
19. Marketing and Public Relations Report – **Information** (*Planning*)

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- 20. Project List – **Information** (*Planning*)
- 21. Contracts \$50,000 and Under and/or Medical Supplies and Service Agreements Renewed or Initiated Since Last Board Meeting - **Information**

CEO COMMENTS

5 Min.

- 22. Verbal CEO Report to the Board of Trustees - **Information**

RECESS TO CLOSED SESSION:

A. TRADE SECRETS. The Agency will recess to closed session pursuant to Govt. Code Section 37606(b) for the purpose of discussion and/or deliberation of reports involving hospital trade secret(s) as defined in subdivision (d) of Section 3426.1 of the Civil Code and which is necessary, and would, if prematurely disclosed create a substantial probability of depriving the hospital of a substantial economic benefit:

<u>Discussion of:</u>	<u>Number of Items:</u>	<u>Estimated Date of Public Disclosure:</u>
<u>X</u> hospital service;	<u>1</u>	<u>May 2016</u>
<u>X</u> program;	<u>4</u>	<u>May 2016</u>
<u>X</u> hospital facility	<u>1</u>	<u>May 2016</u>

B. HEARING/DELIBERATIONS RE MEDICAL QUALITY COMMITTEE REPORTS/STAFF PRIVILEGES. The Hospital Board will recess to closed session pursuant to Government Code Section 37624.3 for a hearing and/or deliberations concerning reports of the hospital medical audit committee, or X quality assurance committees, or X staff privileges.

C. LABOR NEGOTIATIONS: Pursuant to California Government Code Section 54957.6.

D. PENDING LITIGATION: Upon advice of its legal counsel, the Agency will recess to closed session pursuant to Government Code Section 54956.9(a) to confer with its attorney regarding pending litigation which has been initiated formally and to which the Agency is a party. The titles of the litigation are: 1) Judy Milan, Claim No. 15-568; 2) Veronica Escobedo, Claim No. 14-000375M; 3) Mariana Aragon, Claim 14-000667X; 4) Francisca Franco, Claim No. 15-335; 5) Sara Bustamante, Claim No. 15-636.

E. ANTICIPATED LITIGATION: The Board will recess to closed session with its attorney regarding anticipated litigation in that: **Significant Exposure To Litigation Against The Agency.** A point has been reached where, in the opinion of the Board of Trustees on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the agency. There are 2 such potential exposures to be discussed. (Government Code §54956.9(d)(2).

F. PERSONNEL MATTERS: The Agency will recess to closed session pursuant to Government Code Section 54957 to: (b) consider the evaluation of the performance of the CEO.

RECONVENE TO OPEN SESSION – BOARD PRESIDENT –

ANNOUNCEMENT OF CLOSED SESSION ACTIONS, IF ANY – GENERAL COUNSEL:

MEDICAL STAFF

- 36. Approval of Medical Executive Committee’s Credentials Recommendations Report for Initial Appointments, Reappointment, Release from Proctoring, Voluntary Resignations (*Approved in Closed Session*) (*Board Quality*)

ADJOURNMENT: Adjourn. (Time:) Subject to additions, deletions, or changes.